

## PERSONAL DATA PROTECTION POLICY

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## 1. What is the purpose of this document?

In accordance with the General Data Protection Regulation 2016/679 and the latest version of the French Data Protection Act of January 6, 1978, this privacy policy is designed to inform you about the processing of your personal data on this website.

## 2. Who is responsible for processing your data?

The controller in charge of processing Personal Data collected on the website <https://www.meteorage.com> is Météorage, SAS, registered under the number 339 528 218 on the Pau trade and companies register, and whose head office is located at 2 avenue Président Pierre Angot, 64000, Pau.

## 3. Definitions

The terms listed below, in both their singular and plural forms, will be used to denote the following:

- **"The Company" or "we"**: denotes the company in charge of processing your data, referred to above as the Controller;
- **"Personal Data"**: refers to any personal data as defined in Article 4 of the GDPR;
- **"CNIL"**: refers to the French Data Protection Authority (*Commission nationale de l'informatique et des libertés*);
- **"GDPR"**: refers to the General Data Protection Regulation 2016/679 of April 27, 2016;
- **"Applicable regulations"**: refers to the GDPR, the latest version of Law No. 78-17 of January 6, 1978 on information technology, files and freedoms, and their subsequent texts;
- **"Website"**: refers to this website, published by the Company and accessible via the URL <https://www.meteorage.com>

#### 4. For what purposes and on what legal basis are your Personal Data processed? How long are they kept?

The processing of your Personal Data is based on the following legal bases and retention periods:

<b>MANAGEMENT OF RELATIONSHIP WITH WEBSITE USERS</b>		
<b>Purposes/sub-purposes</b>	<b>Legal bases</b>	<b>Data retention periods</b>
Customer account management	Contract execution (GCU)	2 years after the customer account was last used
Management and execution of orders and subscriptions	Contract execution (GTC)	The entire duration of the contractual relationship, and up to 5 years after the end of the contractual relationship in temporary storage
Accounting management	Legal obligation	Up to 10 years after the end of the financial year
Communication and exchange of information in order to answer your questions and information requests received via the "Contact Us" form	The Company's legitimate interests in order to respond to users' requests via the contact form	12 months after the last exchange.
Complaint management and possible litigation	Legitimate interests of the Company to defend itself	Until the legal requirement has expired (5 years).  In the event of legal action, Personal Data shall be kept for up to 5 years after the end of judicial proceedings (when a final decision has been reached)

Management of requests for the exercise of rights related to the applicable Regulations	Legal obligation	6 years for the exercise of the right to object, 1 year for other rights
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## 5. Who are the recipients of your Personal Data?

Your Personal Data may be communicated, according to their functions and according to specific purposes, to the recipients listed below.

Category of data recipients	Data recipients
Internal recipients (within the Company)	Personnel responsible, in particular, for the administrative, commercial, communication and IT departments of the Company.
External recipients	Processors in charge of personal data processing, or within the framework of consulting and assistance tasks.  Stakeholders within the framework of operations relating to the controller (transfer, merger, takeover, universal transfer of assets, etc.).

## 6. Are your Personal Data transferred outside the European Economic Area (EEA)?

Your Personal Data are not transferred outside the EEA. They are stored in France and/or within the European Union.

In the event that your Personal Data are transferred to a third country outside the European Union, the Company will implement the appropriate measures to ensure an adequate level of protection of your data, such as:

- Favor countries known as "safe" i.e. those offering a high level of protection of your personal data;
- Obtain guarantees of security and confidentiality by formalizing standard contractual clauses from the European Commission and reserve the option to monitor them regularly.

## 7. What are your rights with regard to your Personal Data?

You have the following rights with respect to your Personal Data:

- **Right of access:** you can obtain a copy of your Personal Data at any time, as well as information regarding their nature, origin and use, the identity or categories of any recipients;
- **Right to request rectification:** you can request that Personal Data about you that is inaccurate or incomplete be modified or completed;
- **Right of erasure:** you can request the erasure of your Personal Data, in particular if they are no longer necessary for the processing being carried out, unless the controller is under legal obligation to keep them, or if they are necessary to establish, exercise or defend legal claims;
- **Right to restriction of processing of your personal data:** you can request that your Personal Data be made temporarily inaccessible in order to limit their future processing in the following situations:
  - if you challenge the accuracy of your Personal Data, for a period of time that allows the controller to verify their accuracy;
  - if you believe the processing to be illegal and you object to the erasure of your Personal Data;
  - if there is no longer any reason for your Personal Data to be retained, but you wish them to be stored for the purpose of exercising or defending your legal claims;
  - if you objected to the processing of your data during the verification of whether the legitimate grounds pursued by the controller prevailed over your own.
- **Right to portability:** you can request to receive the communication of your Personal Data that you have provided to the controller and which are processed by automated means, in a structured and commonly used format. This right can only be exercised if the processing is based on your consent or on the execution of a contract or pre-contractual measures;
- **Right to object:** you can object at any time, for reasons relating to your particular situation, to any processing of your Personal Data based on the legitimate interests of the

controller, unless there are legitimate and compelling reasons for the processing that prevail over your interests, rights and freedoms, or for the establishment, exercise or defense of legal claims;

- **Right to define instructions in the event of your death:** you can give instructions on the retention, erasure and communication of your Personal Data. If you die, your Personal Data will be deleted as a matter of principle, unless legal and regulatory obligations and/or statutory limitation periods require them to be kept;

- **Right to withdraw consent:** you can withdraw your consent to the processing of your Personal Data based on consent at any time.

However, please note that some of the above rights are subject to special conditions dictated by the applicable legal framework for Personal Data protection. Thus, in the event that your particular situation does not meet these conditions, we will unfortunately not be able to respond to your request.

## 8. How to exercise your rights

You can make any request regarding the exercise of your Personal Data rights by writing to the following email address: [rgpd@meteorage.com](mailto:rgpd@meteorage.com)

You may be asked for proof of identity. The exercise of any one of these rights may be refused if your application does not meet the conditions set out in the regulations. In this case, you will be informed accordingly.

## 9. How to file a complaint with the CNIL

If you believe that the processing of your Personal Data does not comply with the legal and regulatory provisions, you can file a complaint with the CNIL at the following address: 3 place de Fontenoy - TSA 80715 - 75334 PARIS CEDEX 07, or directly online via the CNIL website <https://www.cnil.fr/en/home>

## 10. Policy update

This privacy policy may be amended at any time.

You will be informed of the change in this Personal Data Policy by all appropriate means.